



## DUVAL COUNTY ELECTION ADVISORY PANEL

### MEETING AGENDA

Wednesday, September 18, 2024 3:00 P.M.

Don Davis Room  
1<sup>st</sup> Floor, City Hall

Staff: Jeff Clements, Chief of Council Research

Members:

Ray Pringle, Chair

Daniel Henry, Member

Carmen Martinez, Member

Austin Kwikkel, Vice Chair

Gloria Einstein, Member

Robert Phillips, Member

Robert Maldonado, Member

Lanelle Phillmon, Member

*If a person decides to appeal any decision made with respect to any matter considered at such meeting, such person will need a record of the proceedings, and for such purpose, such person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.*

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Legislative Authority: Chapter 59, Ordinance Code

Total Members:

9

Committee Duties:

Study and make recommendations to the Supervisor of Elections to increase the quality of voter registration and education efforts. Study and make recommendations to the Supervisor of Elections to enhance the voter's election-day experience, including poll worker training, polling locations, ballot styles, and fraud prevention. Evaluate and recommend improvements on the election effectiveness, including number of over votes, under votes and spoiled ballots, voter complaints, and voter turnout. Review and comment on ballot styles, instructions and absentee ballot appearance. Make an annual report to Council on progress, including an incorporation of any statistics, charts, studies, reports, or other data and materials generated.

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- I. Quorum Determination – Roll Call
- II. Approval of June 26, 2024 meeting minutes
- III. Supervisor of Elections report
  - August primary election recap
  - November general election preparations
- V. Old Business
  - Manual ballot counting
  - Election security
  - Early voting sites map/ 4-mile radius
- VI. New Business
  - Recent SOE funding appropriation by City Council – 2024-624
  - 2025 meeting schedule preliminary consideration
- VII. Public Comments

VIII. Next meeting – December 4, 2024

IX. Adjourn